

# Schools Forum Draft Minutes, Decision Sheet & Final Minutes

Tuesday, 28 June 2022

4.30 pm – 6.30pm, Virtual - Microsoft Teams

For more information contact: [janita.aubun@lewisham.gov.uk](mailto:janita.aubun@lewisham.gov.uk) tel: 020 83147030

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## LEWISHAM SCHOOLS FORUM

*Minutes of the meeting held on Tuesday 28<sup>th</sup> June 2022*

Membership (Quorum = 40% i.e. 9)    ✓ = present    ✕ =absent    a = apologies  
s = substitute

|   |                                       | Attendance |           |           |           |                        |
|---|---------------------------------------|------------|-----------|-----------|-----------|------------------------|
|   |                                       | 21/<br>10  | 16/<br>12 | 20/<br>01 | 28/<br>06 | Date of<br>Appointment |
| <b>Primary School Headteachers</b>              |                                       |            |           |           |           |                        |
| Jacqueline Noakes                               | John Ball                             |            | x         | a         | ✓         | Dec 2021               |
| Manda George                                    | Torridon Primary                      | ✓          | ✓         | ✓         | ✓         | Jan 2022               |
| Sharon Lynch                                    | St William of York                    | ✓          | ✓         | ✓         | ✓         | Jan 2022               |
| Julie Loffstadt                                 | Kilmorie                              |            |           | ✓         | ✓         | Jan 2022               |
| Matthew Ringham                                 | Our Lady & St Philip Neri             | ✓          | ✓         | ✓         | a         | Jan 2022               |
| David Lucas                                     | Trinity                               | ✓          | ✓         | ✓         | ✓         | Jan 2021               |
| Maxine Osbaldeston                              | Launcelot                             | ✓          | ✓         | ✓         | ✓         | Jan 2021               |
| <b>Nursery School Headteacher</b>               |                                       |            |           |           |           |                        |
| Cathryn Arnold-Kinsey                           | Clyde Nursery                         |            | ✓         | ✓         | ✓         | Jan 2022               |
| <b>Secondary School Headteachers</b>            |                                       |            |           |           |           |                        |
| Naill Hand                                      | Prendergast Ladywell                  | ✓          | ✓         | ✓         | ✓         | July 2019              |
| Jane Hadlow                                     | Conisborough College                  |            |           | ✓         | ✓         | Jan 2022               |
| <b>Special School Headteacher</b>               |                                       |            |           |           |           |                        |
| Lynne Haines                                    | Greenvale                             | ✓          | ✓         | ✓         | ✓         | Dec 2021               |
| <b>Pupil Referral Unit Headteacher</b>          |                                       |            |           |           |           |                        |
| Heather Johnston                                | Abbey Manor                           | ✓          | ✓         | ✓         | ✓         | Dec 2020               |
| <b>Primary School Governors</b>                 |                                       |            |           |           |           |                        |
| Daniel Meyer                                    | St Bartholomews                       |            |           | ✓         | ✓         | Jan 2022               |
| Peter Fidel                                     | Eliot Bank and Gordonbrock Federation | ✓          | ✓         | a         | ✓         | June 2021              |
| <b>Secondary &amp; Special School Governors</b> |                                       |            |           |           |           |                        |
| Pat Barber                                      | Bonus Pastor                          | ✓          | ✓         | ✓         | a         | Jan 2022               |

|                             |  |   |   |   |   |           |
|-----------------------------|--|---|---|---|---|-----------|
| Andy Rothery                | Leathersellers Federation                            | a | ✓ | ✓ | ✓ | June 2021 |
| VACANT                      | SPECIAL SCHOOL                                       |   |   |   |   |           |
| <b>Academies</b>            |  |   |   |   |   |           |
| Miz Mann                    | STEP Academy Trust                                   | a | ✓ | ✓ | ✓ | Oct 2021  |
| Ann Butcher                 | Childeric  | * | ✓ | a | ✓ | June 2021 |
| <b>14-19 Consortium Rep</b> |  |   |   |   |   |           |
| Gerard Garvey               | Lewisham Southwark College                           |   |   |   | * | June 2022 |
| <b>Early Years – PVI</b>    |  |   |   |   |   |           |
| VACANT                      |  |   |   |   |   |           |
| <b>Diocesan Authorities</b> |  |   |   |   |   |           |
| Sara Sanbrook-Davies        | Southwark Diocesan Board of Education                | ✓ | ✓ | ✓ | ✓ | Dec 2019  |
| Yvonne Epale                | Education Commission – Catholic Diocese of Southwark | ✓ | ✓ | ✓ | ✓ | May 2021  |
|                             |  |   |   |   |   |           |

|                                       |                        |  |
|---------------------------------------|------------------------|--|
|                                       |                        |  |
| <b>Observers/Others in attendance</b> |                        |  |
| Strategic Business Partner            | Mala Dadlani           |  |
| Business Partner                      | Lurenco Reynolds-Moxam |  |
| Business Partner                      | Floyd Roberts          |  |
| Schools Finance – LB Lewisham         | Mark Pearson           |  |
| LB Lewisham - SEN                     | Clare Gurbutt          |  |
| LB Lewisham                           | Ruth Griffiths         |  |
| LB Lewisham                           | Nikki Sealy            |  |
| Leathersellers' Federation            | Tony Marnham           |  |
|                                       |                        |  |
| Clerk                                 | Janita Aubun           |  |

**1. Apologies and Acceptance of Apologies**

Apologies accepted from Matthew Ringham, Pat Barber, Pinaki Ghoshal and Angela Scattergood.

**2. Declaration of Interest**

None.

**3. Minutes of the Meeting of 20 January 2022**

No comments, agreed.

#### 4. Matters arising

##### Supplementary Funding – Special Schools

Agreed that Special Schools be funded in alignment with mainstream schools, thereby modelling the same method – this is effectively an enhanced top up. (note, the DfE position is that funding is based on lagged numbers so October numbers will be used - actual). Also nursery schools - to be given an additional lump sum from the early years contingency, to ensure they are treated equitably, as there appears a disparity – Forum agreed

#### 5. Schools Forum Work Plan 2022/23

This report set out the intended work plan for Schools Forum for the financial year 2022/23. Meetings are strategically set and allow forum an understanding of what will be reported as well as enabling members to make proposals.

- Forum were sought permission to include consultation updates as a standing item and this was agreed.

Members conveyed their gratitude for officer input in the consultation processes going forward and would like to see the responses.

Forum were informed that the permission to continue with the High Needs Working Group is also referenced in this document.

#### 6. Dedicated Schools Grant (DSG) 2021/22 Outturn Position Including Schools Balances Position

Schools Forum was asked to:

- note the contents of this report with particular focus on:-
  - high needs block – ongoing pressure.
  - CSSB – continued reduction in funding followed by potential cessation & transfer to Revenue Support Grant. Their remains lack of clarity on both roles & responsibilities and funding.
  - EY block not finalised at time of forum meeting.
  - Schools Balances - forum informed that this excludes Academisation.
    - nursery schools are seeing pressure - and have deficit recovery plans in place,
    - primary schools are using more of their funding, secondary schools surplus is increasing with all-through schools having remained stable.
    - Special Schools & the PRU have increased surplus balances.

Stating the obvious – Primary pupil numbers is overall presently reducing, whilst secondary and special numbers are increasing.

Schools finance has started receiving the schools budget plans – gentle reminder that the budget plans need to be REALISTIC and not too prudent or too risk averse. To support strong financial management in schools the plans also need to cover the 3 year period to enable Governing Bodies and heads to develop appropriate action plans.

Special schools advised that there is an expectation that their surpluses would contribute to any imminent expansions.

#### 7. Dedicated Schools Grant 2022/23

Forum were informed that in relation to the Central Schools Services Block, officers are currently working through the government's White Paper, assessing new roles and responsibilities placed on Local Authorities, particularly around safeguarding, admissions etc.

MD advised that Officers had commenced detailed work on "services for schools" in relation to changes both in CSSB funding and expectations in the white and green papers. There continues to be vagueness around roles and responsibilities, and associated funding. We had hoped the white paper would provide clarity but it doesn't, which makes the task of considering the "schools offer" very complicated.

Schools forum requested engagement with schools as early as possible to facilitate discussion at forum around any funding request from schools.

### **Recommendation & Agreement:-**

- Note the potential pressure on the High Needs Block.
- Note the potentiality of DfE intervention for a recovery plan.
- Forum agreed to receive regular updates at each meeting.
- Note the implications for the CSSB and further work being undertaken

## **8. High Needs Working Group – Verbal Update**

Verbal update presented to Forum by Clare Gurbutt – to note for information, on SEND Green Paper consultation, LA SEND inspections, Resource Base.

### **Noted:-**

- SEND Green Paper consultation consists of 22 questions; consultation ends 22.7.22 and is open to all. LA to collate a draft response for circulation and information.
- LA SEND inspections - all 152 boroughs have been inspected. Lewisham did not have a written statement of action – have not been inspected as yet, due to COVID.
- Resource Base Update – Autumn term 2022 Forster Park opening 6 places for ASD growing to 21, Spring Term Edmund Waller 6 places ASD growing to 16, January 2023 Drumbeat opening an additional 45 places at Turnham, primary age with a capacity to extend to 63. January 2023 Watergate potentially opening 8 – 9 places for early years and Y1 at Ladywell site.
- Consultation events to be held for academic year 2023/24. No secondary schools have expressed an interest – particular pressure due to capacity issues.

MD gave a verbal update:-

Safety Valve – high needs funding – this is effectively a deficit recovery plan. Working with the DfE is now imminent; this is not unique for Lewisham. 55 other LA's are part of this process. Conversations with the DfE are to commence circa Spring time; this phase is known as the "delivering better value". An officer group will be set up to facilitate the next stage process with the DfE. Discussion around inclusivity in high needs in Lewisham.

## **9. National Funding Formula – Consultation – Verbal Update**

MD shared a presentation on the Government Consultation working towards the hard National Funding Formula (NFF) which supports the White Paper. The consultation launched 7th June and concludes 9th September 2022.

Officers will be submitting a response. Overall Lewisham is complaint with the hard formula. However there are some aspects that require further consultation. Key factor for Lewisham will be the PFI factor.

- Noted that Secondary Schools are keen to be involved in any PFI consultation, which we feel will be imminent.

## 10. Any Other Business

- TOFTUA policy review  
Permission requested to bring a paper review to the next forum meeting on Time Off For Trade Union Activity. No suggestion to reduce trade union activity but policy update needed to see if the funding for this can be managed from the current de-delegation or not. Forum agreed for this to be an agenda item at the next meeting.
- Schools forum training 29<sup>th</sup> September  
Primarily for new members and anyone who missed the previous schools forum training.
- Schools Forum member resignations  
Chair thanked Sara Sanbrook-Davies and Jane Hadlow for their contributions as representatives on forum and wished them well.

### Future Meetings

Schools Forum calendar dates 2022/23, advised and agreed as:-

20<sup>th</sup> October 2022

15<sup>th</sup> December 2022

19<sup>th</sup> January 2023 (provisional date, subject to DfE timelines)

All Schools Forum meetings continue to be held between 16:30-18:30 and remain virtual, unless advised otherwise.

### Sub Group meetings

|   |
|---|
| <p><b>High Needs Sub Group</b></p> <p>6th October 2022<br/>10 - 11:30am</p> <p>1st December 2022<br/>10 – 11.30am</p> |
|---|

### Schools Forum Action Summary

| Item  | Action to be taken  | Officer(s) responsible | Outcome/Current position |
|---|---|------------------------|--------------------------|
| 10 – Schools Forum 28 <sup>th</sup> June 2022 | AOB – TOFTUA – policy review paper to bring to the next Forum in October. | Mala Dadlani           | For October 2022 forum   |

Schools Forum -Decision Sheet

Meeting Date

28/06/22

| Report Reference | Page Reference | Report Title   | Purpose of Document  | Recommendation  | Schools Forum Decision   |
|------------------|----------------|--|--|---|--|
| Item 1           |                | Apologies and Acceptance of Apologies/Welcome New Members                                  | Apologies from Matthew Ringham (Chair - Schools Forum), Pat Barber (Secondary Governor), Pinaki Ghoshal (Executive Director CYP), Angela Scattergood (Director of Education).              |   | Apologies accepted & noted. Resignation noted.   |
| Item 2           |                | Declaration of interests   |  | None  |  |
| Item 3           | 1-6            | Minutes of the Meeting - 20 January 2022   | To agree on minutes of previous meeting  | Noted and agreed as accurate  | Agreed as accurate.  |
| Item 4           |                | Matters Arising  | Supplementary Funding  | Special Schools to be funded in alignment with other mainstream schools. (note, funding is on lagged numbers). Nursery Schools - to be given an additional lump sum to ensure they are treated equitably.   | Agreed by Forum.   |
| Item 5           | 7-13           | Schools Forum Work Plan 2022/23  | This report sets out the intended work plan for Schools Forum for the financial year 2022/23.  | Schools Forum is asked to review the proposed schedule of future Forum meeting dates and the work programme (Appendix 1). The report is for information and guidance in terms of the anticipated business that Schools Forum needs to consider for 2022/23. The programme presents the schedule for key elements of forum's work programme. It is expected that as the year progresses, subsequent items will be added to the work programme as a result of discussion and consideration by forum. Forum to note that consultation responses are to be a standing item throughout the year. High Needs Working Group meeting schedule is also referenced in this paper.   | Noted and approved. Forum grateful that officers will be progressing with consultations on behalf of schools and will welcome feedback.                |
| Item 6           | 14-21          | Dedicated Schools Grant (DSG) 2021/22 Outturn Position Including Schools Balances Position | The report sets out the Dedicated Schools Grant (DSG Outturn Position) including the position with regards to school balances.   | Schools Forum is asked to note the contents of this report with particular focus on:-<br>. the pressure on the DSG with a provisional net overspend of £5m –High Needs Block & Central School Services Block (CSSB). Schools Block is a balanced position. CSSSB remains a challenge.<br>. Schools Forum to agree to receive regular updates on the High Needs Block and agree the continuation of the High Needs Working Group<br>. Surplus balance position 2021/22 for schools and<br>To further note the provisional position for the EY block - DfE hasn't yet confirmed the position.<br><u>Schools Balances</u> - forum noted this excludes Academisation. In general nursery schools are going into further deficit, primary schools are using more of their funding, secondary schools are increasing their surpluses and all-through schools have remained stable. Special Schools & the PRU have increased surplus balances. | Noted  |
| Item 7           | 22-25          | Dedicated Schools Grant 2022/23  | This report sets out the DSG position for 2022/23 and notes the potential pressure on the High Needs Block.  | For School's Forum information and guidance only. Central Schools Services Block - Officers currently working through the government's White Paper, assessing new roles and responsibilities placed on Local Authorities. MD advised that as part of the MTFs, the council had supported £500k of resources to support the CSSB. Schools forum stated the early need for information to support engagement on any traded service changes or de-delegation. To note the potential pressure on the High Needs Block. To note the potentiality of DfE intervention for a recovery plan. Schools Forum to agree to receive regular updates at each meeting. Schools Forum asked to be given information with sufficient lead in time to be able to consult with relevant members, before voting at Forum.   | Noted and agreed.  |
| Item 8           |                | High Needs Working Group Verbal Update   | . SEND Green paper consultation<br>. LA SEND inspections<br>. Resource Base Update<br>. Safety Valve - high needs funding  | Clare Gurbutt gave a verbal presentation update:-<br><u>SEND Green Paper consultation</u> - consultation ends 22.7.22 and is open to all. LA will collate a draft response for circulation and information.<br><u>LA SEND inspections</u> - all 152 boroughs have been inspected. Lewisham did not have a written statement of action - have not been inspected as yet, due to COVID.<br><u>Resource Base Update</u> - Autumn term 2022 Forster Park opening 6 places for ASD, Spring Term Edmund Waller 6 places ASD, Drumbeat opening an additional 45 places at Turnham. January 2023 Watergate potentially opening 8 - 9 places for early years. Consultation events to be held for academic year 2023/24. No secondary schools have expressed an interest - capacity issues.<br>Mala Daflani gave a verbal update:-<br><u>Safety Valve - high needs funding</u> - this is in essence a deficit recovery plan.                      | All noted.   |
| Item 9           |                | National Funding Formula - Consultation - Verbal Update                                    | Verbal Update  | Mala Daflani shared a presentation on the Government Consultation on working towards the hard NFF. It supports the White Paper. The consultation concludes 9th September. Main factors are High Needs funding and pressures, notional SEN budgets, split sites, exceptional circumstances, growth funding, falling rolls fund, area cost adjustment to recognise inner London pressures and PFI. In addition there is the annual funding cycle, and minimum funding guarantee. NFF timelines not yet clear but expected to be finalised by 2027/28 at the latest. LA to write to DfE for disapplication on exceptional circumstances. Secondary Schools keen to be involved in any PFI consultation.  | Noted  |
| Item 10          |                | Any Other Business   | . TOFTUA policy review<br>. LA - Schools forum training 29th September<br>. Thanks to - Sara Sanbrook-Davies (Primary Head representative) and Jane Hadlow (Secondary Head representative) | Discussion around time off for trade union activities relative to funding. Policy review/update to be made. Officers to bring a paper to Forum once reviewed. Forum are happy for this to be an agenda item at next Forum.<br><u>Schools Forum training 29th September</u> - primarily for new members.   | . All noted. Forum agreed for report on TOFTUA<br>. Forum thanked Sara and Jane for their work and support given to forum during their term of office. |

Agreed by

Manda George

Vice-Chair of Schools Forum

# Agenda Item 3

## LEWISHAM SCHOOLS FORUM

*Minutes of the meeting held on Tuesday 28<sup>th</sup> June 2022*

Membership (Quorum = 40% i.e. 9)    ✓ = present    ✕ =absent    a = apologies  
s = substitute

|   |                                       | Attendance |           |           |           |                        |  |
|---|---------------------------------------|------------|-----------|-----------|-----------|------------------------|--|
|   |                                       | 21/<br>10  | 16/<br>12 | 20/<br>01 | 28/<br>06 | Date of<br>Appointment |  |
| <b>Primary School Headteachers</b>              |                                       |            |           |           |           |                        |  |
| Jacqueline Noakes                               | John Ball                             |            | x         | a         | ✓         | Dec 2021               |  |
| Manda George                                    | Torridon Primary                      | ✓          | ✓         | ✓         | ✓         | Jan 2022               |  |
| Sharon Lynch                                    | St William of York                    | ✓          | ✓         | ✓         | ✓         | Jan 2022               |  |
| Julie Loffstadt                                 | Kilmorie                              |            |           | ✓         | ✓         | Jan 2022               |  |
| Matthew Ringham                                 | Our Lady & St Philip Neri             | ✓          | ✓         | ✓         | a         | Jan 2022               |  |
| David Lucas                                     | Trinity                               | ✓          | ✓         | ✓         | ✓         | Jan 2021               |  |
| Maxine Osbaldeston                              | Launcelot                             | ✓          | ✓         | ✓         | ✓         | Jan 2021               |  |
| <b>Nursery School Headteacher</b>               |                                       |            |           |           |           |                        |  |
| Cathryn Arnold-Kinsey                           | Clyde Nursery                         |            | ✓         | ✓         | ✓         | Jan 2022               |  |
| <b>Secondary School Headteachers</b>            |                                       |            |           |           |           |                        |  |
| Naill Hand                                      | Prendergast Ladywell                  | ✓          | ✓         | ✓         | ✓         | July 2019              |  |
| Jane Hadlow                                     | Conisborough College                  |            |           | ✓         | ✓         | Jan 2022               |  |
| <b>Special School Headteacher</b>               |                                       |            |           |           |           |                        |  |
| Lynne Haines                                    | Greenvale                             | ✓          | ✓         | ✓         | ✓         | Dec 2021               |  |
| <b>Pupil Referral Unit Headteacher</b>          |                                       |            |           |           |           |                        |  |
| Heather Johnston                                | Abbey Manor                           | ✓          | ✓         | ✓         | ✓         | Dec 2020               |  |
| <b>Primary School Governors</b>                 |                                       |            |           |           |           |                        |  |
| Daniel Meyer                                    | St Bartholomews                       |            |           | ✓         | ✓         | Jan 2022               |  |
| Peter Fidel                                     | Eliot Bank and Gordonbrock Federation | ✓          | ✓         | a         | ✓         | June 2021              |  |
| <b>Secondary &amp; Special School Governors</b> |                                       |            |           |           |           |                        |  |
| Pat Barber                                      | Bonus Pastor                          | ✓          | ✓         | ✓         | a         | Jan 2022               |  |
| Andy Rothery                                    | Leathersellers Federation             | a          | ✓         | ✓         | ✓         | June 2021              |  |
| VACANT  | SPECIAL SCHOOL                        |            |           |           |           |                        |  |
| <b>Academies</b>                                |                                       |            |           |           |           |                        |  |
| Miz Mann  | STEP Academy Trust                    | a          | ✓         | ✓         | ✓         | Oct 2021               |  |

|                             |  |   |   |   |   |           |
|-----------------------------|--|---|---|---|---|-----------|
| Ann Butcher                 | Childeric  | * | ✓ | a | ✓ | June 2021 |
| <b>14-19 Consortium Rep</b> |  |   |   |   |   |           |
| Gerard Garvey               | Lewisham Southwark College                           |   |   |   | * | June 2022 |
| <b>Early Years – PVI</b>    |  |   |   |   |   |           |
| VACANT                      |  |   |   |   |   |           |
| <b>Diocesan Authorities</b> |  |   |   |   |   |           |
| Sara Sanbrook-Davies        | Southwark Diocesan Board of Education                | ✓ | ✓ | ✓ | ✓ | Dec 2019  |
| Yvonne Epale                | Education Commission – Catholic Diocese of Southwark | ✓ | ✓ | ✓ | ✓ | May 2021  |
|                             |  |   |   |   |   |           |

|                                       |                        |  |
|---------------------------------------|------------------------|--|
|                                       |                        |  |
| <b>Observers/Others in attendance</b> |                        |  |
| Strategic Business Partner            | Mala Dadlani           |  |
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| Schools Finance – LB Lewisham         | Mark Pearson           |  |
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| LB Lewisham                           | Ruth Griffiths         |  |
| LB Lewisham                           | Nikki Sealy            |  |
| Leathersellers’ Federation            | Tony Marnham           |  |
|                                       |                        |  |
| Clerk                                 | Janita Aubun           |  |

### 1. Apologies and Acceptance of Apologies

Apologies accepted from Matthew Ringham, Pat Barber, Pinaki Ghoshal and Angela Scattergood.

### 2. Declaration of Interest

None.

### 3. Minutes of the Meeting of 20 January 2022

No comments, agreed.

### 4. Matters arising

#### Supplementary Funding – Special Schools

Agreed that Special Schools be funded in alignment with mainstream schools, thereby modelling the same method – this is effectively an enhanced top up. (note, the DfE position is that funding is based on lagged numbers so October numbers will be used - actual). Also nursery schools - to be given an

additional lump sum from the early years contingency, to ensure they are treated equitably, as there appears a disparity – Forum agreed

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Forum were informed that the permission to continue with the High Needs Working Group is also referenced in this document.

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Schools Forum was asked to:

- note the contents of this report with particular focus on:-
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Stating the obvious – Primary pupil numbers is overall presently reducing, whilst secondary and special numbers are increasing.

Schools finance has started receiving the schools budget plans – gentle reminder that the budget plans need to be REALISTIC and not too prudent or too risk averse. To support strong financial management in schools the plans also need to cover the 3 year period to enable Governing Bodies and heads to develop appropriate action plans.

Special schools advised that there is an expectation that their surpluses would contribute to any imminent expansions.

## 7. Dedicated Schools Grant 2022/23

The main focus of this report was to set out the DSG position for 2022/23 and note the continuing pressure on the High Needs Block.

Forum were informed that in relation to the Central Schools Services Block, officers are currently working through the government's White Paper, assessing new roles and responsibilities placed on Local Authorities, particularly around safeguarding, admissions etc.

MD advised that Officers had commenced detailed work on "services for schools" in relation to changes both in CSSB funding and expectations in the white and green papers. There continues to be vagueness around roles and responsibilities, and associated funding. We had hoped the

white paper would provide clarity but it doesn't, which makes the task of considering the "schools offer" very complicated.

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### **Recommendation & Agreement:-**

- Note the potential pressure on the High Needs Block.
- Note the potentiality of DfE intervention for a recovery plan.
- Forum agreed to receive regular updates at each meeting.
- Note the implications for the CSSB and further work being undertaken

## **8. High Needs Working Group – Verbal Update**

Verbal update presented to Forum by Clare Gurbutt – to note for information, on SEND Green Paper consultation, LA SEND inspections, Resource Base.

### **Noted:-**

- SEND Green Paper consultation consists of 22 questions; consultation ends 22.7.22 and is open to all. LA to collate a draft response for circulation and information.
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the funding for this can be managed from the current de-delegation or not. Forum agreed for this to be an agenda item at the next meeting.

- Schools forum training 29<sup>th</sup> September

Primarily for new members and anyone who missed the previous schools forum training.

- Schools Forum member resignations

Chair thanked Sara Sanbrook-Davies and Jane Hadlow for their contributions as representatives on forum and wished them well.

### **Future Meetings**

Schools Forum calendar dates 2022/23, advised and agreed as:-

20<sup>th</sup> October 2022

15<sup>th</sup> December 2022

19<sup>th</sup> January 2023 (provisional date, subject to DfE timelines)

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### **Sub Group meetings**

|   |
|---|
| <p><b>High Needs Sub Group</b></p> <p>6th October 2022<br/>10 - 11:30am</p> <p>1st December 2022<br/>10 – 11.30am</p> |
|---|

### **Schools Forum Action Summary**

| <b>Item</b>                                   | <b>Action to be taken</b>   | <b>Officer(s) responsible</b> | <b>Outcome/Current position</b> |
|---|---|-------------------------------|---------------------------------|
| 10 – Schools Forum 28 <sup>th</sup> June 2022 | AOB – TOFTUA – policy review paper to bring to the next Forum in October. | Mala Dadlani                  | For October 2022 forum          |